**Letter of Recommendation Information Form {Bodwin}**

Name: Major:

Hometown: Expected graduation date:

1. What is this letter for? (scholarship/job/internship/grad school/professional school/etc) Why do you think you are especially well qualified for this opportunity?

2. Please list the class(es) for which Dr. Bodwin is/was your instructor. Include class number, semester, year, and grade earned.

3. List your extracurricular activities (clubs, sports, other student organizations, etc.) including any leadership/officer positions. Please note which activities are affiliated directly with MSUM.

4. List any awards, scholarships or other honors you have received.

5. What are your plans after graduation? Work? Professional school? Graduate school? Why? What would you like to be doing 10 years from now?

6. Why have you chosen to pursue your current degree or career? Include a brief biography highlighting any formative experiences which may have encouraged you to take up your current path of study.

7. Is there any specific aspect you would like addressed in this letter? For example: academic performance, ability to work with others, leadership, critical thinking skills, time management, etc.

Please include a copy of your transcript or Degree Audit Report (DAR).